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## **JOB DESCRIPTION**

**POSITION TITLE:** ACCOUNTANT  
**BUSINESS UNIT:** IBERIA  
**LOCATION:** MADRID  
**REPORTS TO:** FINANCE IBERIA

### **OVERVIEW:**

Leading global operator specialised in the energy transition is looking for an Accountant.

### **ROLE DESCRIPTION:**

The successful candidate will play a supporting role in a wide variety of analytical, documentary, procedural, internal, and external reporting activities related to the company and its relevant stakeholders.

Activities for this position will include, but not limited to:

- Prepare general ledger reconciliations.
- Prepare and enter intercompany transactions.
- Support month end reporting activities.
- Support in the preparation of various types of tax returns.
- Assist the year end statutory audit and financial reporting.
- Assist with budget control and budget forecasts.
- Prepare bank covenant reports.
- Entering supplier invoices and GL transactions in SAP.
- Prepare and process payments using banking platforms.
- Assist with asset management activities.
- Other ad-hoc duties.

In joining this fast-paced team, you will enter an organisation that places a high importance on meeting deadlines as well as looking to expand your knowledge within the energy industry. The role can be challenging with exposure to a mixture of work but provides long term career stability plus possible growth opportunities as your skill set evolves.

### **KEY SELECTION CRITERIA:**

- Bachelor's degree within accounting or similar discipline.
- Within 1 - 3 years of experience in a similar role
- Strong critical thinking and organisation skills
- Excellent communication, interpersonal and written skills
- Intermediate Excel skills
- Excellent SAP FI (accounting and control module) knowledge
- Proficient in IT and computer systems
- Intermediate English

**IMPORTANT!** FRV encourages applications from minorities, women, the disabled, and all other qualified applicants.