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## **JOB DESCRIPTION**

**POSITION TITLE:** Portfolio Manager  
**BUSINESS UNIT:** Asset Management  
**LOCATION:** Madrid

### **OVERVIEW:**

Leading global operator specialising in the complete management of solar and wind assets for the generation of electricity is looking for a Portfolio Manager.

### **RESPONSIBILITIES:**

As part of the Asset Management team this position will be accountable for the following tasks:

- Maintain relationship with the Agent, Senior Lenders, PPA Off-takers and any other project agreement counterparty during the construction and operations phase
- Deal with Lenders and PPA off-takers for reports, queries and waivers, Compliance certificates and others. When needed, liaise with the correspondent FRV departments for the approval of waivers and amendments of the project agreements.
- Implement and maintain the AM Loan compliance tool to ensure compliance with finance agreements, PPA agreements and any other project agreements.
- Supervise compliance with debt covenants, including the preparation and calculation of financial ratios, by the finance agreements.
- Identify and manage specific PPA commitments: - pool negative prices, green certificates and stock management, report obligations, among others
- Manage any required communication with PPA Counterparties regarding operational matters in coordination with the Asset management tech team and another department
- Update the asset's financial model for the computation of portfolio returns, identifying the main variations.
- Ensure the fulfilment of requirements about the strategic minority shareholders.
- Review monthly cash-flow analysis and accurate cash forecast based on the status of the projects.
- Prepare ad hoc simulations (P&L, B&S, Cash-Forecast, DSCR) to analyse the impact of any unexpected or adverse fact.
- Monitor Bank Guarantees in coordination with the construction and asset management teams, and the treasury team.
- Reconcile and match monthly production data with monthly financial data.
- Review monthly and annual package reports identifying, results, trends by FRV practice.
- Provide monthly variance analysis and comments on significative deviation with a focus on Revenues (generation, prices, Rec's).
- Review monthly Construction report



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- Review cost to complete for projects under construction, co-ordinate with Independent Certifiers and lenders for debt drawdowns
- Assist the Asset Managers with in-depth analysis on the Project under operation expenses deviations.
- Preparation of the annual budget
- Approve invoices in SAP, in coordination with Asset Managers
- Other ad-hoc duties.

**QUALIFICATION AND EXPERTISE:**

- Bachelor or undergraduate studies in commerce, business, mathematics, or engineering.
- Minimum 5 years experience in portfolio management, financial controlling, or infrastructure project finance
- Advanced MS Excel, Visual Basic
- English, Spanish

**SOFT SKILLS:**

- Detail-oriented
- Proactive
- Communication skills
- Team spirit,