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POSITION TITLE: Supply Chain Management Jr Analyst

DEPARTMENT: Supply Chain Management

LOCATION: Madrid

REPORTS TO: Head of Supply Chain Management

RESPONSIBILITIES:

Reporting to the Head of Supply Chain Management this role will be accountable for:

- Managing RFPs.
- Proposal analysis.
- Suppliers' certification and qualification process.
- Following and enforcing the company's procurement policies and procedures.
- Maintaining and updating supplier information such as qualifications, delivery times, product ranges, etc.

BACKGROUND & EXPERIENCE:

- Bachelor's degree in Engineering. Master's degree in Renewables (highly valued).
- 2 years of experience in Procurement activities in the PV field - working on the EPC side is desirable.
- Good knowledge of the main equipments' and their different suppliers.
- Good understanding of logistics.
- Proficient with Microsoft Office Suite.
- English level required: C1/C2.
- Knowledge of ARIBA is a plus.

SOFT SKILLS:

- Excellent organizational skills and attention to detail.
- Strong analytical and problem-solving skills.