

**POSITION TITLE:** Procurement **DEPARTMENT:** Procurement **LOCATION:** Madrid

**REPORTS TO:** Managing Director, Procurement

# RESPONSIBILITIES:

Reporting to Managing Director of Procurement this role will be accountable for:

* Managing RFPs
* Proposal analysis
* Suppliers’ certification and qualification process
* Following and enforcing the company's procurement policies and procedures.
* Maintaining and updating supplier information such as qualifications, delivery times, product ranges, etc.

# BACKGROUND & EXPERIENCE:

* Bachelor’s degree in Engineering.
* Master’s degree in Renewables (highly valued).
* +2 year of experience in Procurement activities in the PV field - working on the EPC side is desirable.
* Sound knowledge of the main equipments’ and their different suppliers.

# KNOWLEDGE:

* Good knowledge of Excel.
* Knowledge of ARIBA is a plus.
* English level required: C1/C2.